

Ayvens price list (TP01)  
Ref.: April2025



Service	Price in €
Administrative cost of cancelling orders	€250.00
Transfer of Contractual Position	€140.00
Transfer of Contractual Position in Services	€25.00
Handling Write-Offs (without LeasePlan insurance)	€250.00
2nd and Subsequent Termination Calculation Requests	€50.00
FleetReporting Standard Report Customization	€50.00
FleetReporting Plus Report Customization	€300.00
Current Vehicle Registration Certificate	€25.00
2nd Copy of Framework Agreement	€25.00
2nd Copy of Technical Inspection Certificate	€30.00
Proof of road tax Payment	€20.00
Etoll (Via Verde) Service (fee on invoiced amount)	4%
Vehicle Registration Certificate (DUA) - 2nd Copy	€60.00
Vehicle Registration Certificate (DUA) - Color Change	€60.00
Vehicle Registration Certificate (DUA) - Tire Change	€150.00
Vehicle Registration Certificate (DUA) - Other Changes (e.g., films, chassis engraving, characteristics plate, box...)	€250.00
Authorization Request for Yellow Rotating Lights - IMT	€150.00
Property Transfer Expenses	€150.00
2nd Copy of Unique Sales Model	€100.00
IMT - Technical Inspection Request (for IMT technician)	€100.00
Vehicle Registration Certificate (DUA) - Retrieval of Seized Documents	€50.00
Authorization to Drive in Morocco	€100.00
Fine Payment on Behalf of the Client	€25.00
Fine Payment on behalf of the Client abroad	€50.00
Rebiling Fee (replacement vehicle, repairs...) for Simple LP, Network, and LPGO contracts	€10.00
2nd Copy of Keys (during contract term) (1)	€80 + key cost
Reconditioning Pre-Inspections (by appointment) (2)	€40 (Lisbon and Oporto) / Other locations (upon request)
Complete Vehicle Washes at Ayvens Centers Lisbon / Oporto (2)	€20.00
Prestige Vehicle Washes at Ayvens Centers Lisbon / Oporto (2)(3)	€90.00
Vehicle Transport Services - Within Lisbon and Oporto (road transport) (2)	€28.00
Vehicle Transport Services - National (road transport) (2)	€95.00
Vehicle Parking at Ayvens Centers (subject to availability) (2)	€7.5 / day
Vehicle Delivery Service at Ayvens Center (2) (subject to availability and only at Expo and Gaia) (2)	€40 / car
Pool Vehicle Management Service (by appointment) (2)(4)	€120.00
3rd Expert inspection Appointment Due to Driver's Absence	€75.00
Bank Domiciliation Change	€10.00
Check Postponement or Replacement	€30.00
Expense for Bounced Checks	€75.00
Expenses for Returned Direct Debit Collections	€36.00
Travel for Resolving Overdue Credits	10% of recovered debt

Vehicle Recovery for Overdue Credits	€500.00
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The indicated values are subject to VAT at the current rate.

The services shaded in the price table are billed to all customers, including those exempt from the price table.

(1) After the vehicle's termination, see the Fair Wear & Tear table.

(2) Services must be requested from the CSC 48 hours in advance.

(3) Thorough vehicle washing with maximum detail, including interior cleaning and necessary paint polishing.

(4) Reception/Pre-inspection/Repair/Maintenance and reconditioning of vehicles transitioning from one user to another, without contract termination. Uncontracted services will be re-invoiced.